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LOCATION: TEMEKE MIKWAMBE - MWAPEMBA STREET

DEAR:.....

RE:ADMISSION TO ORDINARY DIPLOMA PROGRAMMES FOR THE SEPTEMBER INTAKE

ACADEMIC YEAR 2022/2023.

BASIC REQUIREMENTS FOR SPECIFIC COURSES.

1. CLINICAL MEDICINE

- 1 Blood pressure machine
- 1 Stethoscope
- 1 Thermometer
- 1 Examination torch
- 1 Tape measure
- Patellar Harmer

2. PHARMACEUTICAL SCIENCES

- Calculator

3. MEDICAL LABORATORY

- Calculator

The Reporting Date To The College Is 03rd October 2022 And The Beginning Of Semester I For September Intake Is 18th October 2022.

On arrival at CCoHAS, report at the office of the Registrar with the followings

- Admission letter to CCoHAS
- Duly filled form of Medical Examination Form
- Copy of Certificates of Secondary School Education
- Copy of Birth certificate/Affidavit
- Travel Passports for foreigners
- Four recent colored passport size
- Bank Pay-in-Slip for Tuition Fees and other charges

Warning: It is criminal offence to submit false information/certificates

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COLLEGE UNIFORM

FEMALES

Two white gown

Note. It must be at least thirty centimeters (30 cm) below knees (Decent one)

Black shoes (Open shoes or sandals are not allowed)

Two white laboratory/Clinical coats (Long sleeves)

White colored two pairs of socks

MALES

White shirts preferred short sleeves

Khaki colored two pairs of trousers (Cotton materials)

Black leather shoes (Open shoes/ sandals are not allowed)

Two white laboratory/Clinical coats (Long sleeves)

White colored two pairs of socks

1. REQUIREMENTS FOR HOSTEL STUDENTS

- 1 blanket
- 4 bed sheets
- 1 pillow + 2 pillow cases
- 1 mosquito net
- 1 bucket
- Towels
- Open shoes/sandals and canvas shoes for casual stay
- Mattress 2.5/6

2. REQUIREMENTS FOR PAYMENTS OF SCHOOL FEES AND OTHER CHARGES

- Fees should be paid **in FULL** at the beginning of each academic year or **in FOUR installments**.
- Fees once paid will not be refunded if a student withdraws or leaves the College without permission from the Principal or disqualified in examination or dismissed for indiscipline.
- Payment by cheque, International Money Orders (IMO) etc. is accepted prior to clearance by the bank.
- Payment by M-Pesa, Tigo Pesa, and Airtel Money is not accepted.
- Fees must be paid through the college bank account.

SCHOOL FEES FOR 2022/2023 - All payments of school fees shall be paid directly to College bank Account, at any branch of **CRDB Bank**.

Name of Account: CITY COLLEGE OF HEALTH AND ALLIED SCIENCES

Account Number: 0150467246600 - CRDB

Bring the bank pay in slips to the college WHEN arriving at the college.

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A: TUITION FEE AND OTHER PAYMENT DESCRIPTION

S/N	ITEM	AMOUNT IN (TSHS)	RESPONSIBLE
1	TUITION FEE	1,900,000/=	Clinical Medicine Medical Laboratory Pharmaceutical Sciences

B: OTHER CHARGES

1	Identity Card	10,000	All	Once At The Begin Of The First Semester
2	Students Union	10,000	All	Every Year At The Begin Of The Year
3	Nacte Quality Assurance Fee	15,000	All	Every Year At The Begin Of The First Semester
4	Local Examination	200,000	All	Every Year At The Begin Of The First Semester
5	Caution Money	40,000	All	Once At The Begin Of The First Semester
6	Stationary	60,000	All	Every Year At The Begin Of The First Semester
7	Registration Fee	85,000	All	At The Begin Of The First Semester
TOTAL		420,000/=		

COURSES OFFERED	TUITION FEE	OTHER CHARGES	CLINICAL ROTATION/FIELD	TOTAL
PHARMACEUTICAL SCIENCES	1,900,000/=	420,000/=	100,000/=	2,420,000/=
CLINICAL MEDICINE	1,900,000/=	420,000/=	300,000/=	2,620,000/=
MEDICAL LABORATORY	1,900,000/=	420,000/=	300,000/=	2,620,000/=

TRAINING FEE CAN BE PAID IN INSTALLMENT BASIS AS FOLLOWS:**B: PAYMENT MODE IN INSTALLMENTS**

COURSES OFFERED	TOTAL PAYMENTS	FIRST INSTALLMENT (AT THE BEGIN OF ACADEMIC YEAR)	SECOND INSTALLMENT (BEFORE 30/12/2022)	THIRD INSTALLMENT (AT THE BEGIN OF SEMESTER TWO)	FOURTH INSTALLMENT (BEFORE 30/05/2023)
PHARMACEUTICAL SCIENCES	2,420,000/=	605,000/=	605,000/=	605,000/=	605,000/=
CLINICAL MEDICINE	2,620,000/=	655,000/=	655,000/=	655,000/=	655,000/=
MEDICAL LABORATORY	2,620,000/=	655,000/=	655,000/=	655,000/=	655,000/=

C: OTHER PAYMENTS DEPENDS WITH YOUR COURSE/PROGRAM AND YEAR OF STUDY

Supplementary/Special Examination	50,000/=	All Modules	After Declaration Of End Of Semester One And Two Results
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Appeal	50,000/=	All Modules	Within 14 Days After Declaration Of Results
Medical Capitation (With No NHIF)	50,400/=	For Those Without Medical Insurance	At The Begin Of The First Semester

National Examination fee	150,000/= (as per directive from NACTVET and MoHCDGE)	ALL	At The Begin Of Every Second Semester
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***PHARMACY PRACTISE / FIELD WORK**

- For the pharmaceutical sciences students shall be required to undergo a six weeks compulsory Pharmacy Practice placement/field work at a Community Pharmacy, or designated District hospital or Regional referral Hospitals assigned and approved by the college at the end of semester one of each academic year for that purpose
- During the placement the students will be under daily instructions and supportive supervision of senior qualified pharmaceutical personnel of the respective hospital/pharmacy being placed. Inspection and supportive supervision visit will be made by the appointed tutor from the college.
- Students will be required to incur his/her own living expenses (i.e. accommodation, meals, transport cost,etc) as the college will cater attachment and supervision cost from Tshs 100,000/= field fee contributed by each student.
- Student will not be allowed to continue with the next semester if she/he fails to undergo the pharmacy practice field work to obtain the required credits.

***CLINICAL ROTATIONS AND ENVIRONMENTAL FIELD WORK**

- For the clinical medicine students shall be required to undergo Four weeks compulsory clinical rotation in semester two at designated District hospital or Health Center or Regional Hospitals assigned and approved by the college.
- During hospital placement for the clinical practices students shall be under daily instructions and supportive supervision of appointed clinical instructors from the hospital. Inspection and supportive supervision visit will be made by the appointed tutor from the college.
- At the end of first semester one all clinical medicines students shall be required to attend two weeks Environmental field work at the designated Dispensaries and Wards within the Municipal Councils.
- Transport to and fro from the hospital, hospital attachment cost and supervision cost shall be catered by the college from the clinical rotation fee paid by each student.

PLEASE TAKE NOTE:

- ALL MONIES PAID ARE NON-REFUNDABLE; Make proper decisions before payments
- This fee structure is annual; hence the management reserves the right to change the fees structure at the end of each academic year.

PAYMENT STRUCTURE/SCHEDULE.

The fees are payable in full at the beginning of each academic year semester or four installments at the beginning of each academic semester and mid semester.

All payments should be made on time at every start of these semesters for those who are paying in two semesters and every end of two months for those who are paying in four installments.

Note: No student will be allowed to seat for either internal or external examination even accessing the College services before completing his /her due payments.

On behalf of the management, I wish to extend to you a warm welcome and a successful period of study at City College of Health and Allied Sciences.

Yours truly,

Dr. F. Diwani.
PRINCIPAL.

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